

## Terms and Conditions for exhibitors

### ■ Exhibitor Application

Please fill out necessary information on the application form in order for your application to be submitted to the exhibition secretariat. However, please note that we may decline an exhibit application if we determine the product does not fit into the objective of this EXPO.

### ■ Payment

After receipt of a successful application, exhibitors will be sent an invoice. Please pay by the date stipulated to the account specified within the invoice. Any processing fees are to be paid by the exhibitor.

### ■ Cancellation Charges

Cancellations after confirmation of attendance are generally not accepted. However, if the secretariat deems that it is absolutely unavoidable, cancellations will be allowed.

The fees for exhibitor cancellations are as follows:

- From application date to October 31st 2018 - 50% of exhibitor fee.
- After November 1st 2018 - 100% of exhibitor fee.

\*The above is cancellation fees are only applicable if the secretariat has agreed to the cancellation after reviewing documentation sent from the exhibitor.

### ■ Booth Allocation

Booth allocations will be determined by the Organizer based on the following factors:

1. The overall balance of the exhibition
2. The size of the booth in question
3. Application date
4. Track record of past exhibitors

### ■ Entrance qualification

All attendees (both visitors and exhibitors) will be registered either in advance or on the date of the exhibition to ensure that their interests lay within the nature of the exhibition.

### ■ Subleasing of Booth

No part of the booth may be sub-let without the given permission of the Organizer.

### ■ Photo and video shooting

Exhibitors may film and take photos within their booth only. The organizer holds the rights to film and take photos of the whole exhibition.

### ■ Exhibition provisions

The exhibitor hereby agrees to follow the "Exhibitor Manual" in regards to booth decoration and extricate. The Organizer will judge any conflicts that may occur in accordance to the stipulations set within the manual. Exhibitors must also adhere to the applicable rules regarding safety and fire protection.

### ■ Insurance

It is recommended that exhibitors obtain the required insurance to protect their display property from the initial delivery to the venue until it is returned.

### ■ Damage

The organizer is not responsible for damage or personal injury caused from exhibitors (or people related to their company) to the property or people from other booths. Exhibitors are required to compensate for any such damage.

### ■ Force majeure

The organizer, based on its own judgment, may change the period of or cancel the exhibition if the land or structure used for the venue becomes inappropriate for use, or if the show is interrupted owing to a legitimate cause. In such cases, the organizer shall not be held liable for resultant damages, cost increases, or any other problems.

### ■ Approval of the 2019 OPIE Terms and Conditions and Exhibition Rules

It is assumed that all exhibitors and applicants agree to adhere to the 2019 OPIE terms and conditions and the exhibition rules.

### ■ Restoration

1. Exhibitors must restore booths to their original state at the end of the exhibition. If this is not satisfactorily undertaken, the organizer will carry out the task at a cost to the exhibitor.
2. After the exhibition, if there are any materials left behind, the exhibitor will be contacted in regards to their disposal. All disposal costs will be charged to the exhibitor.

To inquire about the terms of this exhibition, please contact the Secretariat.

● Secretariat : Optronics Corporation, Ltd.

Shin-ogawamachi 5-5, Shinjuku-ku, Tokyo 162-0814 Japan

TEL +81 3 3269 3550 E-mail: intl@optronics.co.jp